

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 5 December 2024 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader, Housing)

[Cllr M Patel](#) (Deputy Leader, Finance & Resources)

[Cllr Nerva](#) (Community Health & Wellbeing)

[Cllr Farah](#) (Public Safety & Partnerships)

[Cllr Donnelly-Jackson](#) (Resident Support & Culture)

Appointment to be confirmed (Regeneration, Planning & Growth)

[Cllr Krupa Sheth](#) (Environment, & Enforcement)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Rubin](#) (Employment, Innovation & Climate Action)

Publication Date: 14 November 2024

email: committee@brent.gov.uk

Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
July 2023					
<p>Authority to Procure Mechanical and Electrical Contracts Authority to Procure Mechanical and Electrical Contracts – Fire Risk Assessments and Fire Safety Advice.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing Services	Director - Housing Services	Cabinet Member for Housing (Councillor Muhammed Butt)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
March 2024					
<p>Update on the Financing of United College Group's' Wembley site development To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p>KEY</p> <p>Report: Part exempt</p>	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	1 Mar 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesha.patel@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award contracts for care and support at LD Supported Living Sites To award contracts for care and support at LD Supported Living Sites</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	4 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk
<p>Authority to Tender for the Kilburn Library Refurbishment Project Decision to grant authority to tender for a contract for internal alterations and refurbishment works to Kilburn Library.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 1 Mar 2024	Head of Libraries, Collections, and Heritage Services Tel: 020 8937 3545 amit.bhagat@brent.gov.uk
April 2024					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Extra Care Extension: Beechwood, Tulsi, Harrod, Rosemary and Willow and Newcroft Settings</p> <p>To request a 12-month contract extension for six Extra Care Housing facilities with effective dates from June 2024 to June 2025. This additional year will allow adequate time to tender for the future provision of services.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Community Health & Wellbeing</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)</p>	<p>Not before 17 Apr 2024</p>	<p>Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk</p>
<p>Authority to Procure a Heating Optimisation Contractor for Granville Homes</p> <p>Authority to Procure a Heating Optimisation Contractor for Granville Homes</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>Not before 23 Apr 2024</p>	<p>Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for Household Removal Services for the London Borough of Brent Authority to tender for household removal services for the London Borough of Brent.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>Not before 23 Apr 2024</p>	<p>Regeneration Project Officer Tel: 020 8937 2596 Modupe.Lawal@brent.gov.uk</p>
May 2024					
<p>Authority to award contracts for the provision of Public Space CCTV Surveillance Authority to award contracts for maintenance, servicing, repair, replacement and provision of Public Space Surveillance.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth), Cabinet Member for Public Safety & Partnerships (Councillor Harbi Farah)</p>	<p>1 May 2024</p>	<p>Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk,</p> <p>Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award - Contact Centres - Shared Technology Services Authority to Award - Contact Centres - Shared Technology Services</p> <p>KEY</p> <p>Report: Part exempt</p>	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 23 May 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
June 2024					
<p>Authority to Tender for a Contract for Social Isolation and Loneliness Prevention Plus Service To seek authority to tender for a contract for Social Isolation and Loneliness Prevention Plus Service.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director of Public Health	Director of Public Health	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 28 Jun 2024	Senior Public Health Strategist Tel: 07551 143 582 Caroline.Evans@brent.gov.uk
July 2024					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award a Contract for Social Isolation and Loneliness Prevention Plus Service To seek authority to award a contract for Social Isolation and Loneliness Prevention Plus Service</p> <p>KEY</p> <p>Report: Part exempt</p>	Director of Public Health	Director of Public Health	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 8 Jul 2024	Senior Public Health Strategist Tel: 07551 143 582 Caroline.Evans@brent.gov.uk
<p>Queens Park Cullen House Time Extension to Housing Infrastructure Fund (HIF) To vary the original agreement and extend the dates to March 2027.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth	Not before 10 Jul 2024	Assistant Project Manager Tel: 020 8937 6903 Sharon.Mensah@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to enter into a contract with Bumblebee Property Services Shepherds Bush Housing Association have informed the Council they are transferring their Brent TA portfolio to Bumblebee Property (part of The Barnet Group).</p> <p>This report requests approval for the Council to enter into a contract with Bumblebee Property following the transfer of the Brent TA portfolio.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Housing	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Muhammed Butt)	10 Jul 2024	Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk
August 2024					
<p>Authority to Award - Provision of Laptops and Associated Services for Shared Technology Service partner borough the London Borough of Southwark Authority to Award - Provision of Laptops and Associated Services for Shared Technology Service partner borough the London Borough of Southwark</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 8 Aug 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Commission of Major Works Contract for Windmill Court Approve the commission of major works to Windmill Court.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Muhammed Butt)	Before 30 Aug 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p>Authority to Tender Contract for Debt Collection Agency Services To request authority to tender for a contract for Debt Collection Agency Services.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet Member for Resident Support & Culture	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 13 Aug 2024	Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk
<p>Authority to Award Contract for Debt Collection Agency Services To request authority to award a contract for Debt Collection Agency Services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Resident Support & Culture	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 20 Aug 2024	Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award the contract to build the Additional Resourced Provision for SEND Pupils at St Margaret Clitherow RC Primary School</p> <p>To request approval to award a contract to build the Additional Resourced Provision for SEND Pupils at St Margaret Clitherow RC Primary School as per Contract Standing Order 88</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>28 Aug 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>
<p>Authority to Award the contract to build the Additional Resourced Provision for SEND Pupils at Preston Park Primary School</p> <p>To request approval to award a contract to build the Additional Resourced Provision for SEND Pupils at Preston Park Primary School as per Contract Standing Order 88</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>Not before 27 Aug 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award the contract to build the Additional Resourced Provision for SEND Pupils at Newman Catholic College To request approval to award a contract to build the Additional Resourced Provision for SEND Pupils at Newman Catholic College as per Contract Standing Order 88</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>Not before 27 Aug 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>
September 2024					
<p>Authority to Award - Provision of Computer Hardware for Shared Technology Services Authority to Award - Provision of computers and associated hardware.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>9 Sep 2024</p>	<p>Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award - Supported Living at Clement Close Award of contract for supported living at Clement Close (3+1+1).</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 6 Sep 2024	Supplier Relationship Manager Tel: 020 8937 4139 Mark.Mulvenna@brent.gov.uk
<p>Commission of Major Works Contract for Lodge Court and Manor Court Approve the commission of major works for Lodge Court and Manor Court</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Muhammed Butt)	Before 30 Sep 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p>Procurement of new telephony system for Contact Centre Approval for the procurement of a new telephony system for the Contact Centre.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Resident Support & Culture	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 5 Sep 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
October 2024					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award Contract for an Adult Social Care and Children's Services Case Management System The Decision will be to award the contract for the procurement of software and system support by calling off from a framework agreement for the provision of a Case Management system for Adult Social Care and Children's Services.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)</p>	<p>18 Oct 2024</p>	<p>Funding and Bid Writing Manager (Climate Action) Tel: 020 8937 5466 emma.sharpe@brent.gov.uk</p>
<p>Draft Brent Tree Strategy To approve the Draft Brent Tree Strategy for public consultation.</p> <p>KEY</p> <p>Report: Open</p>	<p>Cabinet Member for Environment & Enforcement</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)</p>	<p>Not before 8 Oct 2024</p>	<p>Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for Rough Sleeper Services To seek approval to tender for the provision of services for Rough Sleepers. It is anticipated that some of these services will be funded by the Ministry of Housing, Communities & Local Government (MHCLG) under the Rough Sleeper Initiative grant. The services comprise of the following:</p> <p>Rapid Assessment Hub Housing First Service Outreach, Housing advice and Resettlement Service</p> <p>KEY</p> <p>Report: Open</p>	<p>Cabinet Member for Housing</p>	<p>Director - Housing Needs & Support</p>	<p>Leader & Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>Not before 8 Oct 2024</p>	<p>Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk</p>
<p>Authority to Invite Tenders for Planning Enforcement Direct Action To request authority to invite tenders for Planning Enforcement and Direct Action Works and Advice Services.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)</p>	<p>Not before 14 Oct 2024</p>	<p>Head of Planning and Development Tel: 020 89375344 david.glover@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for the Provision of Arboricultural Services To request authority to invite tenders for Arboricultural services to manage and maintain the borough's street trees, parks trees, and Brent Housing trees.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet Member for Environment & Enforcement	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	Not before 14 Oct 2024	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p>Wembley Housing Zone To request authority to enter into a construction contract in respect of Ujima House following the detailed design and planning phase.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Regeneration, Planning & Growth	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth	Not before 28 Oct 2024	Head of Regeneration, Communities and Regeneration T el: 020 8937 2348 jonathan.kay@brent.gov.uk
<p>Award of Contract for Provision of Service Desk - Shared Technology Services Award of Contract for Provision of Service Desk - Shared Technology Services</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 29 Oct 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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November 2024					
<p>Draft Budget 2025/26 1.1 The purpose of this report is to set out the Council's budget proposals for 2025/26.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	12 Nov 2024	Deputy Director of Finance Tel: 0208 937 1487 ravinder.jassar@brent.gov.uk
<p>Statement of Gambling Principles To consider the outcome of the consultation and approve the Statement of Gambling Principles for referral on to Council for formal approval and adoption.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	12 Nov 2024	Senior Regulatory Service Manager Tel: 020 8937 5515 anu.prashar@brent.gov.uk
<p>Statement of Licensing Policy To consider the outcome of the consultation and approve the Statement of Licensing Policy for referral on to Council for formal approval and adoption.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	12 Nov 2024	Senior Regulatory Service Manager Tel: 020 8937 5515 anu.prashar@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Procure Street Lighting Maintenance Contract To seek authority to tender for renewal of the street lighting maintenance contract.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	12 Nov 2024	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p>Authority to tender for the provision of care and support at LD Supported Living sites To request authority to tender for the provision of care and support at six LD supported living sites in Brent</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	12 Nov 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award the contract for the provision of Integrated Treatment, Recovery Wellbeing and Substance Misuse Service To seek approval to award a contract for the reprovision of the Integrated Treatment, Recovery Wellbeing and Substance Misuse Service.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Director of Public Health	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	12 Nov 2024	Public Health Andy.Brown@brent.gov.uk
<p>Refresh of School Place Planning Strategy 2024-2028 To consider an update to the School Place Planning Strategy 2024-2028 that was approved by Cabinet in October 2023.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	12 Nov 2024	Director - Education Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
<p>Complaints Annual Report 2023-24 To note the Complaints Annual Report 2023-24.</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Cabinet	Corporate Director of Law & Governance	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	12 Nov 2024	Complaints and Casework Manager Tel: 020 8937 1381 mariza.barros@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Staples Corner Growth Area Masterplan and Design Code Supplementary Planning Document</p> <p>To consider the consultation feedback, officer considerations and recommended changes to the Staples Corner Growth Area Masterplan and Design Code Supplementary Planning Document and approve for adoption.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth	12 Nov 2024	Regeneration Project Manager Tel: 020 8937 4779 kiran.chauhan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Invite Tenders in Respect of Appointing Charging Point Operator(s) to Supply, Install, Operate and Maintain Electric Vehicle Charging Points on Behalf of Brent in Relation to the Local Electric Vehicle Infrastructure (LEVI) Funding</p> <p>In anticipation of the Council securing funding from central government, the Council, in partnership with 5 other London boroughs, is seeking to commence an open tender process in order to procure Charging Point Operator(s) to deliver a high value contract for the supply, installation, operation and maintenance of electric vehicle charging points on the public highway across all partnership boroughs. This report seeks approval for the Council to accept the funding from the Office for Zero Emission Vehicles (OZEV) and commence the open procurement process.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	12 Nov 2024	Principal Transport Planner Annekatriin.Dennemann @brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Contract Extension Temporary Agency Staff Managed Service This decision is seeking approval to exercise the 1 year extension clause in the current contract for the Temporary Agency Staff Managed Service.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Law & Governance	Corporate Director of Law & Governance	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 7 Nov 2024	Senior Resourcing and Recruitment Manager Tel: 020 8937 4007 andrew.baxter@brent.gov.uk
<p>Approval to Invite Tenders for the Remediation Contractor for Granville Homes To request authority to invite tenders for a remediation contractor for Granville Homes.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Muhammed Butt)	Before 29 Nov 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p>Authority to Award Supported Living Contract at Peel Road To request authority to award a contract for supported living services at Peel Road.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 7 Nov 2024	Supplier Relationship Manager Tel: 020 8937 4139 Mark.Mulvenna@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Vary and Extend the Mechanical and Electrical ("M&E") Contracts To request authority to vary and extend the contract for mechanical and electrical services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Housing	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Muhammed Butt)	Not before 13 Nov 2024	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p>Provision of Unified Communications for Shared Technology Services Provision of Unified Communications for Shared Technology Services</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	25 Nov 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<p>Authority to award a contract for Welfare Resilience Services using a Framework To request authority to award a contract for Welfare Resilience Services using the Tower Hamlets Remote Processing Framework.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 27 Nov 2024	Trainee Solicitor Tel: 020 8937 2382 Ozgur.Dogus@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award a contract for an Independent Travel Training Service To request authority to award a contract for an Independent Travel Training Service.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Children & Young People</p>	<p>Corporate Director of Children & Young People</p>	<p>Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)</p>	<p>Not before 29 Nov 2024</p>	<p>Head of Transport Operations richard.murphy@brent.gov.uk</p>
<p>December 2024</p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Brent Community Land Trust To consider approval to ring-fence the Brentfield Road site for a community led housing development by Brent Community Land Trust (BCLT) until March 2026 and to provide an update on their progress towards this. A decision is also sought on the following points; approval to agree and issue Heads of Terms subject to a contract to BCLT to enable them to secure funding, delegated authority to the Corporate Director Neighbourhoods and Regeneration to certify whether BCLT has met the specific criteria for gifting the site (for a period of 250 years), and to note that, upon meeting the criteria, the Council will be required to enter into a Lease Agreement with BCLT.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth	9 Dec 2024	Strategic Housing Partnerships & Engagement Service Manager Abiola.Adegoke@brent.gov.uk
<p>Corporate Performance Q2 2024-25 report To share the Council's performance for second quarter of 2024/25</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Employment Innovation & Climate Action (Councillor Jake Rubin)	9 Dec 2024	Policy and Performance Manager Tel: 020 8937 4116 tom.pickup@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Approval to tender for Extra Care Housing services at Beechwood Court, Harrod Court, Tulsei House, Newcroft House, Rosemary House and Willow House To seek authority to tender for care and support contracts – Extra Care Housing.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	9 Dec 2024	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
<p>Authority to Tender for a Day Opportunities Framework for Adults To request authority to tender for a Day Opportunities Framework for adults.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	9 Dec 2024	Market Oversight Manager Tel: 020 8937 4132 edwin.mensah@brent.gov.uk
<p>Brent Infrastructure Funding Statement 23/24 To agree to the publication online of the Infrastructure Funding Statement 23/24</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth	9 Dec 2024	Infrastructure Planning Team Leader Tel: 020 8937 4811 Martin.Holley@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Request for Strategic Community Infrastructure Levy Allocation for the South Kilburn Primary School and South Kilburn Urban Park</p> <p>To seek Cabinet approval for the use of Strategic Infrastructure Levy (SCIL) funding towards two separate projects to deliver social infrastructure as part of the South Kilburn Regeneration Programme.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth	9 Dec 2024	Head of Estate Regeneration archika.kumar@brent.gov.uk
<p>Draft Brent Tree Strategy</p> <p>To request approval for the draft Brent Tree Strategy for public consultation.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	9 Dec 2024	Principal Tree Officer Tel: 020 8937 2062 julie.hughes@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Recommendations from Scrutiny Committees To consider any recommendations from Scrutiny Committees.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Chief Executive	Leader & Cabinet Member for Housing (Councillor Muhammed Butt)	9 Dec 2024	Deputy Director - Democratic Services amira.nassr@brent.gov.uk
<p>Authority to Direct Award a contract for the provision of Occupational Therapy for pupils with a Brent Education Health and Care Plan (EHCP) To request authority to Direct Award a contract for the provision of Occupational Therapy for pupils with a Brent Education Health and Care Plan (EHCP).</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Children & Young People	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 5 Dec 2024	Senior Commissioning Manager Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>To extend the contract with NEC for housing, council tax and benefits systems To request authority to extend the contract with NEC for housing, council tax and benefits systems for two years, as provided for in the contract.</p>	Corporate Director Partnerships, Housing and Residents Services	Corporate Director Partnerships, Housing and Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 13 Dec 2024	Head of Revenue and Debt Service Tel: 020 8937 2307 Peter.cosgrove@brent.gov.uk
January 2025					
<p>Determination of Brent Council's School Admissions Arrangements for Community Primary Schools 2026-27 To seek approval for the admission arrangements for Brent Community Schools for 2026-27.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	13 Jan 2025	Director - Education Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Direct Award a contract for the provision of Speech and Language Therapy for pupils with a Brent Education Health and Care Plan (EHCP) in Mainstream Schools To request authority to Direct Award a contract for the provision of Speech Language Therapy for pupils with a Brent Education Health and Care Plan (EHCP) in mainstream schools in Brent and out of the borough.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	13 Jan 2025	Senior Commissioning Manager Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk
<p>Moving Brent Forward Together Delivery Plan 2025-26 To agree a two-year delivery plan outlining the Council's upcoming areas of focus to best support the delivery of the Brent Borough Plan.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Chief Executive	Leader & Cabinet Member for Housing (Councillor Muhammed Butt)	13 Jan 2025	Policy and Performance Manager Tel: 020 8937 4116 tom.pickup@brent.gov.uk
February 2025					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Council Tax and National Non-Domestic Rates 2025-26: Changes Consideration of National Non-Domestic Rates (NNDR) retail relief scheme for 2025-26 and approach to Council Tax exemptions for second homes and long term empty properties.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	10 Feb 2025	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk
<p>Council Tax: Discretionary Policy - 2025/26 (Section 13A(1)(c) Local Government Finance Act 1992) Consideration of draft revised policy for 13A(1)(c) of Local Government Finance Act (LGFA) 1992 to ensure the policy is aligned to the Council Tax Support Scheme (CTS) in place from 1 April 2025. The existing 13A policy was last considered by Cabinet in February 2023 and has been in effect since 1 April 2023.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	10 Feb 2025	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk
March 2025					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Award of Cladding Remediation Contract for Granville Homes To award the contract for the cladding remediation of Granville Homes</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Leader & Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>Before 28 Mar 2025</p>	<p>Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk</p>
<p>Approval to Award for Extra Care Housing services at Beechwood Court, Harrod Court, Tulsi House, Newcroft House, Rosemary House and Willow House To request approval to award for Extra Care Housing services at Beechwood Court, Harrod Court, Tulsi House, Newcroft House, Rosemary House and Willow House.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Community Health & Wellbeing</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)</p>	<p>3 Mar 2025</p>	<p>Supplier Relationship Manager Tel: 020 8937 4139 Mark.Mulvenna@brent.gov.uk</p>